Hannah *Whitaker*

English and history graduate with writing-center, journal-editing, and research experience

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PROFILE

Recent University of Richmond graduate who coached peers on thesis statements and citations, copyedited eight essays for a student research journal, and wrote a 20-page seminar paper from digitized historical newspapers. Clear on the page, steady in a 12-table restaurant section, and practiced at turning a long source into a clean draft.

EDUCATION

University of Richmond, Richmond, VA — B.A. English, minor in History, May 2026
GPA 3.55. Coursework: Literary Analysis, American Literature, Research Methods in History, Public Speaking, Digital Humanities, Copyediting.

EXPERIENCE

Writing Consultant
August 2024 – May 2026

University of Richmond Writing Center

- Staffed four drop-in hours a week and met with undergraduates on thesis statements, paragraph structure, and citations.
- Completed the center's eight-hour consultant training in fall 2024 and logged session notes in the center's form after each appointment.

Assistant Editor
September 2025 – May 2026

The Collegian Review (student research journal)

- Copyedited eight student essays for the spring issue and formatted footnotes to the journal's style sheet.
- Tracked submissions in a shared spreadsheet and updated the WordPress post for the spring call for papers.

Server
May 2023 – August 2026

The Daily Kitchen · Richmond, VA

- Took orders for a 12-table section and ran the point-of-sale system, summers and weekends.
- Trained three new servers on the menu in summer 2025 and closed out cash and card payments at the end of the shift.

RESEARCH

Senior seminar paper, History
Spring 2026

University of Richmond

- Wrote a 20-page paper on Richmond newspaper coverage of the 1918 influenza outbreak, using digitized issues from the Library of Virginia, and presented a 12-minute talk in the seminar.

SKILLS

Copyediting; MLA and Chicago citations; Microsoft Word; Google Docs; basic WordPress